

Application for Video-shooting Inside Campus Areas for students

PART 1

Purpose _____

Brief Summary of Shooting _____

Campus (Please tick)

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Main Campus

☐

JCC Campus

☐

IOH campus

Venue (e.g. corridor, common area, classroom)		Date	Time	No. of Participants
1			From to	
2			From to	
3			From to	

☐

I have read the conditions of use on FFMO's website regarding use of communal area for video-shooting and understand that any items found at the above communal area(s) after the above shooting session will be disposed of by the FFMO without prior notice.

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I declare that the video shooting does not involve sensitive element (s).

Name of applicant: _____

Student no.: _____

Mobile phone/Tel no.: _____

Email address: _____

Programme:
(Please indicate course
code) _____

Name of Lecturer: _____

Signature of Lecturer: _____

Date: _____

* Note:

- Please read the conditions of use on FFMO's website carefully before submitting this form.
- This form should reach Hong Yip at least **2 working days in advance**. Please contact Hong Yip at 3120 2413 (via email : hkmumc@hongyip3.com)

PART 2 (For Hong Yip Use Only)

☐

_____ is / are reserved.

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Booking declined.

Remark: _____